



10420 BUBB ROAD
CUPERTINO, CALIFORNIA 95014

September 6, 2007

Arts, Design & Humanities Program

Dear Arts, Design & Humanities Instructors:

I recently assumed the leadership role for UCSC Extension. As a self-sustaining unit affiliated with UC Santa Cruz, University Extension provides continuing education services for our citizens.

In the months preceding my arrival, a careful assessment of financial viability was conducted of the programs offered through Extension. Over the past few years, we have accumulated a debt that now exceeds \$30 million dollars. As a result, the organization must take a number of immediate corrective actions.

Our analysis revealed that many Arts, Design and Humanities courses were unable to cover the costs associated with their delivery. After much consultation and long deliberation, we made the difficult decision to close the Arts, Design & Humanities program at the end of the Fall quarter.

Through the Fall quarter, Arts and Humanities courses with good enrollments will proceed as scheduled, and those with low enrollments will be cancelled. Instructors will receive a notice of cancellation by the end of next week. Students will receive individual notices of class cancellation and a message will be posted on the UCSC Extension website.

University Extension honors its commitment to our Interior Design students to facilitate their completion of the certificate. This program will no longer accept new candidates and will be phased out over this academic year. Interior Design courses will proceed as scheduled through Spring quarter 2008. The Interior Design Coordinator will contact instructors with more information.

We understand the impact of these announcements and deeply regret the loss of our Arts, Design and Humanities program. If you need more information please address your comments to me through Cailin Caufield, Assistant to the Vice Provost.

It has been our pleasure and honor to work with you. I truly regret that we have had to take these actions. I wish you all great success.

Sincerely,

A handwritten signature in cursive script that reads "Alison Galloway".

Alison Galloway
Vice Provost, Academic Affairs

Vice Provost, Academic Affairs

10420 Bubb Road
Cupertino, CA 95014

Cailin Caufield, Assistant to the Vice Provost
ccaufield@ucsc-extension.edu
(408) 861-3750